

# Vermilion Parish Police Jury Building Permit

## Checklist for

### ACCESSORY BUILDINGS FOR V OR VE ZONE

Buildings shall meet the following requirements unless Elevation Requirements are met.

- Maximum size limitations of accessory buildings are 100 square feet of floor space only and must be unfinished on the interior and constructed with flood-resistant materials.
- Building **may not** be used at any time as a place of human habitation.
- Non-conversion agreement filed at the Clerk of Courts office, provided by the permit office.
- Building must be adequately anchored down to prevent floatation
- Address of construction; Physical Address Verification must be obtained from 911's Business Office located on the 3<sup>rd</sup> floor of the Courthouse or call (337) 898-4350.
- Recorded Cash Deed / Bill of Sale / Act of Donation / Plat of Property – if you do not have one, a copy can be obtained in the Clerk of Court's office on the first floor of the Courthouse, (337) 898-1992
- Cost of Construction

Please call or email if you have any questions.

Vermilion Parish Permitting Department

Melissa M White, CFM

[permits@vppj.org](mailto:permits@vppj.org)

(337) 898-4300

Permit Processing Hours

Monday – Friday

7:00 a.m. to 4:00 p.m.

Revised 08/9/2023

